

**SOUTHWESTERN ATHLETIC
CONFERENCE**



**VENDOR AGREEMENT
TOYOTA CENTER - HOUSTON, TX
MARCH 10-11, 2017**

**2017 TOYOTA SWAC BASKETBALL TOURNAMENT
VENDOR AGREEMENT FORM**

WHAT: 2017 Toyota SWAC Basketball Tournament

WHEN: Friday, March 10 & Saturday, March 11

WHERE: Toyota Center – Houston, TX

VENDOR FEES: **Merchandise Vendors \$500**
Civic/Social/Greek organizations \$100

VENDOR SPACE: One 10' x 10' booth (MUST bring own tables, tent, etc.)
Two Vendor Passes
One Parking Pass
Booth assignments will be made on a first come, first assigned basis.

PLEASE NOTE: ALL VENDOR SPACES WILL BE LOCATED INSIDE TOYOTA CENTER; POWER IS AVAILABLE BUT LIMITED; VENDORS ARE RESPONSIBLE FOR ALL SET UP AND CLEAN UP OF SPACE. NO DOLLIES AVAILABLE.

*****NO FOOD VENDORS ALLOWED*****

VENDOR CHECK-IN: Vendor check-in information will be sent upon approval.

REGISTRATION DEADLINE: **Wednesday, February, 22, 2017**

CANCELLATIONS: No refunds will be given for cancellations made after March 1, 2017

CONTACT INFO: **Southwestern Athletic Conference**
2101 6th Ave. North, Suite 700
Birmingham, AL 35203
Phone: (205) 251-7573
Fax: (205) 297-9820
Questions: Contact: Mackey Habisreitinger

PAYMENT: Cashier's checks, money orders and Visa/MasterCard are accepted.
Payments should be made payable to:
Southwestern Athletic Conference, ATTN: Mackey Habisreitinger

**2017 TOYOTA SWAC BASKETBALL TOURNAMENT
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The 2017 Toyota SWAC Basketball Tournament will be held at the Toyota Center in Houston, TX on Friday-Saturday, March 10 & 11.

To sell SWAC member institution apparel and merchandise, vendor(s) must be an official SWAC licensed vendor through Learfield Licensing Partners. For more licensing information, please visit www.learfieldlicensing.com.

VENDOR APPLICATION MUST BE SUBMITTED NO LATER THAN WEDNESDAY, February 22, 2017.

Business Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Mobile _____

Email Address _____ Number of Workers _____

Description of what you will sell (No food or beverages; No SWAC branded apparel aside from member institutions; please include photo if possible) _____

On site vendor name and day-of phone: _____

Authorized Signature _____

____ I am an official SWAC licensed vendor. (Include copy of license with application.)

NOTE: Only Official SWAC licensed vendors will be allowed to sell SWAC Member Institution merchandise. Any violation of this provision will result in confiscation of merchandise. ALL ITEMS SOLD MUST GO THROUGH SWAC AND SMG/NRG APPROVAL PROCESS. NO EXCEPTIONS.

Vendor pass must be worn at all times. Fees for vendor spaces must be paid in full (cashier's check/money order or Visa/MasterCard accepted) and must be received with this application on or before February 22, 2017.

Vendor space is limited and available on a first come, first assigned basis. Please be advised that application to be a vendor does not guarantee acceptance. Applicants will be notified of their status within five (5) business days after the date of receipt of application.

No refunds or cancellations will be made after Wednesday, March 1, 2017. **No exceptions.** For further information, contact **Mackey Habisreiting** at (205) 251-7573 at the SWAC Office.